

# IVY TECH COMMUNITY COLLEGE CENTRAL INDIANA

## NOTICE TO BIDDERS

Notice is hereby given that sealed bids will be accepted by Ivy Tech Community College - Central Indiana (hereinafter referred to as the "Owner"), 50 West Fall Creek Parkway North Drive, Indianapolis, Indiana 46208-5752, for **First Floor Restroom Renovation** in the North Meridian Center at 50 West Fall Creek Parkway North Drive, Indianapolis, Indiana.

Bids will be received by Tom Arnold, Facilities Planner and Project Manager, at his office, Room 166 in the North Meridian Center at 50 West Fall Creek Parkway North Drive until **2:00 p.m., EDT, Tuesday, August 15, 2006**. Bids received after that time and date will be returned unopened.

The Owner reserves the right to accept or reject any bid and to waive any irregularities in bidding. All bids will be legally binding and enforceable on the bidder for a period not to exceed thirty (30) days before awarding a contract. Any bidder withdrawing its bid within the 30-day period may forfeit its bid security at the discretion of the Owner.

Bid opening will be held at **2:05 p.m., EDT, Tuesday, August 15, 2006**, in Conference Room 409 in the North Meridian Center at 50 West Fall Creek Parkway North Drive, Indianapolis, Indiana. All bidders are welcome and encouraged to attend the opening.

All work for the complete construction of the project will be under one prime contract with the Owner.

A mandatory site visit to inspect the site and requirements will be held with the Architect and Owner on **Monday, July 31, 2006, at 10:00 a.m.** The site visit will be held in Room 166 in the North Meridian Center at 50 West Fall Creek Parkway North Drive, Indianapolis, Indiana. Please contact Judy Hutchins at 921-4717 to advise whether you will be present. If you choose not to attend, your bid will not be accepted.



Construction shall be in full accord with the Bidding Documents, which are on file with the Owner and may be examined by prospective bidders at the following locations:

The Schneider Corporation  
8901 Otis Avenue  
Indianapolis, Indiana 46216

SCAN - F.W. Dodge Corporation  
6666 East 75<sup>th</sup> Street, Suite 199  
Indianapolis, Indiana 46250

Reed Construction Data  
5804 West 74<sup>th</sup> Street  
Indianapolis, IN 46208

Construction League of Indianapolis  
3965 North Meridian Street, 1<sup>st</sup> Floor  
Indianapolis, Indiana 46208

Indiana AGC Plan Room  
643 Massachusetts Avenue  
Indianapolis, Indiana 46204

Bidders are encouraged to ask for any needed clarification prior to computation and submission of their bids.

Construction shall be in full accord with Drawings and Specifications. To obtain bidding documents, please log on to [www.easternengineering.com](http://www.easternengineering.com) or call **Eastern Engineering Supply** at (317) 598-0661. After submitting the deposit in the form of a check or money order **made payable to the Owner, Ivy Tech Community College of Indiana, and received by Eastern Engineering Supply, 9901 Allisonville Road, Fishers, Indiana 46038**, bidders may obtain bidding documents. If the bidders request, documents will be forwarded from Eastern Engineering Supply via UPS, Federal Express, or courier service if preferred. **The bidder must include their shipper account number along with their deposit check. The bidder will be billed directly for this delivery.**

Contractors may obtain a limit of three (3) sets; Subcontractors and Suppliers may obtain a limit of one (1) set upon receipt of a \$100.00 deposit for each complete set of Bid Documents.

Deposit will be refunded in full upon return of the Bid Documents in good condition within ten (10) days after the Bid opening. Bid Documents must be returned to **Eastern Engineering Supply, 9901 Allisonville Road, Fishers, Indiana 46038** in order to receive the deposit refund.

Bid security in the amount of 5 percent of the bid must accompany each bid in accordance with the Instructions to Bidders. Either a bond or certified check is acceptable for this purpose.

The successful bidder will be required to furnish Performance and Payment Bonds for 100 percent of their contract amount prior to execution of contract.

The successful bidder shall be required to comply with the requirement of State Board of Trustees Resolution No. 2004-32 as it relates to use of apprentices. A written description of the method of compliance must be submitted as part of bid submission. The successful bidder will be required to submit a list of all subcontractors within 48 hours of the bid opening which must include the subcontractor's statement about the manner in which the subcontractor will meet requirements of Resolution No. 2004-32.

All bid proposals, Forms 96 (revised in 2000), or other documents related to this bid must be completed, signed, and notarized where indicated. Section III of Form 96 mandates each bidder to furnish a copy of the company's financial statement with the bid. Bidders are required to furnish appropriate forms and statements. Failure to furnish and complete these forms and statements may cause the bid to be rejected.

The successful bidder is required to submit an executed contract and a certificate of insurance to the Owner within five (5) days of receipt of the contract from the Architect or Owner. Failure to execute and submit the contract and certificate of insurance may result in forfeiture of bid security to the Owner as liquidated damages.

To repeat, the Owner reserves the right to accept or reject any bid and to waive any irregularities in bidding. All bids will be legally binding and enforceable on the bidder for a period not to exceed thirty (30) days before awarding a contract.

Any bidder withdrawing its bid within the 30-day period may forfeit its bid security at the discretion of the Owner.

Ivy Tech Community College of Indiana is an accredited, equal opportunity, affirmative action institution of higher education.